



Development Data Group, World Bank
&
International Household Survey Network (IHSN)

Quick Reference on Completing an Assessment Form for Global Assessment of How (well) Gender Issues are Addressed in Household Surveys

DRAFT
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General

1) Individual level data vs Household level data

Data is at an individual level only when an enough information is collected to identify an individual (such as by ID). A question like 'Do any members of the household own a land?' cannot produce an individual level data unless it is accompanied by a question to identify the individual who actually owns the land, such as 'Who is the owner?' or 'To whom does it belong to?'.

2) Universe

When age universe differs between men and women, put age of women and note that universe of age differs between men and women, and age universe for men as a comment.

Section 1: Survey basic information

Q1_15: Interviewer's ID

- Choose 'Yes' when there is a space to note interviewer's code or number in a questionnaire.

Q1_16: Respondents identified

- Choose 'Yes' when we can identify who answered the questions.

Section 2: Background information

Q2_3: Age

- Choose 'Yes' only when there is a specific question on age.
- No need to calculate age from Date of Birth.

Q2_5: Identification of biological parents

- Choose 'Yes' when ID code or line number of biological (natural) parents are available.

Q2_6: Marital Status

- Union=Living together
- Married/Union = Combined category of Married and Consensual union (i.e. Married and Union cannot be distinguished)
- Re-married=Married before and married now (i.e. Previous marital status needs to be properly identified).
- Polygamous: Choose when monogamous and polygamous marriage can be distinguished.

Q2_6d: Duration of current marriage

- If we are unable to distinguish a duration of current marriage from a duration of living with a current partner, choose 'Yes' and note it in a comment section.

Q2_6f: Type of marriage

- Choose 'Yes' if a type of marriage in the marital status is specific, such as 'a civil marriage', 'a customary marriage' or 'a religious marriage'.

Q2_7: Background information

- Age at first marriage = Choose if it is explicitly asked or both Date of Birth and date of the marriage are available since we can obtain age at first marriage by combining these information. If we are unable to distinguish age at first marriage and age when first living with a partner, choose and note it in a comment section.

Section 3: Education

Q3_3: Level of education

- Tertiary = It does not include 'higher than secondary' because this does not distinguish tertiary education from others such as a vocational/technical school.

Q3_10: Reasons for not attending school

- Does not apply to reasons for missing schools in a certain period of time.

Q3_13: Informal schooling

- Includes adult education classes.

Q3_17: Education expenditure

- Merged with other items = Choose if an item is listed as a combined category, such as 'Uniform and text books'.

Q3_22: Numeracy

- Choose 'Yes' when there is a question to collect data on respondent's basic mathematical skills, such as addition or subtraction.
- A skill to count or read numbers is not numeracy.

Section 4: Health

Q4_2: Illness

- Includes symptoms.

Q4_3: Self-assessment of health conditions

- e.g. 'Do you think you are in good health?', 'Please rate your health condition'.

Q4_4: Self-medication/treatment

- Includes medicines without prescription.
- Look skipping instructions carefully.
- If a question 'Did you take any medicine? Which one?' is asked even to the respondents who did not claim to have sought treatment from health care professional, it allows us to obtain information on self-medication.

Q4_5a: Universe

- Only those declared to be sick or injured = Choose if the question asked only to people who were sick or injured during the reference period

Q4_5b: Number of visits

- Excludes prenatal care visits.

Q4_6: Reason for not consulting health care

- Include what would be problem when the respondent is sick and want to get a medical advice/treatment.

Q4_9: Health expenditure

- Pharmaceutical products = Medicinal preparations, medicinal drugs, patent medicines, serums and vaccines, vitamins and minerals, cod liver oil and halibut liver oil, oral contraceptives.
- Other medical products = Clinical thermometers, adhesive and non-adhesive bandages, hypodermic syringes, first-aid kits, hot-water bottles and ice bags, medical hosiery items such as elasticated stockings and knee supports, pregnancy tests, condoms and other mechanical contraceptive devices.
- Therapeutic appliances and equipment = Corrective eyeglasses and contact lenses, hearing aids, glass eyes, artificial limbs and other prosthetic devices, orthopedic braces and supports, orthopedic footwear, surgical belts, trusses and supports, neck braces, medical massage equipment and health lamps, powered and unpowered wheelchairs and invalid carriages, "special" beds, crutches, electronic and other devices for monitoring blood pressure, etc.; repair of such articles.
- Medical services = Consultations of physicians in general or specialist practice.
- Dental services = Services of dentists, oral hygienists and other dental auxiliaries.
- Paramedical services = Services of medical analysis laboratories and x-ray centers; services of freelance nurses and midwives; services of freelance acupuncturists, chiropractors, optometrists, physiotherapists, speech therapists, etc.; medically prescribed corrective-gymnastic therapy; outpatient thermal bath or sea-water treatments; ambulance services; hire of therapeutic equipment.
- Hospital services = Hospital services comprise the provision of the following services to hospital in-patients: basic services: administration; accommodation; food and drink; supervision and care by non-specialist staff (nursing auxiliaries); first aid and resuscitation; ambulance transport;

provision of medicines and other pharmaceutical products; provision of therapeutic appliances and equipment; medical services: services of physicians in general or specialist practice, of surgeons and of dentists; medical analyses and x-rays; paramedical services such as those of nurses, midwives, chiropractors, optometrists, physiotherapists, speech therapists, etc.

Q4_11: Informal insurance

- It is not a real insurance.
- An informal form of support where people put funds together with their friends and/or co-workers in case anyone needs financial help.

Q4_13: Immunization

- Excludes tetanus injections received as a part of prenatal care.

Q4_19: Vitamin A dose

- It may be included in a list of vaccination.

Q4_20: Iodized salt

- Salt with iodine.

Q4_22: Fertility

- Age at first birth = Choose if it is explicitly asked or both Date of Birth and date of the first birth are available since we can obtain age at first birth by combining these information.

Q4_23: Mortality

- Survival of sibling(s) = choose when data is collected on whether brothers and/or sisters are still alive.
- Direct mortality = mortality history
- E.g. 'How many people have passed away in the last 12 months in your household?'

Q4_26: Contraception

- Frequency of use may be limited to certain contraception method
- Desire to use = Want/willing to use any contraception method

Q4_28a: Sexual activity/behavior

- Age at first intercourse = Choose if it is explicitly asked or both Date of Birth and date of the first intercourse are available since we can obtain age at first intercourse by combining these information.

Q4_30: Prenatal care

- Type of prenatal care = includes type of exams/tests received.

Q4_31: Delivery

- Procedure/complication of delivery includes 'Was it a natural birth or by a cesarean section?'

Q4_33: Abortion

- A deliberate action of abortion only.
- It needs to be asked separately from miscarriages or stillbirths.

Q4_38: Dietary behavior

- Questions related to food intake/dietary pattern.
- E.g. 'Do you have any restrictions on food?'

Q4_35: Tobacco use

- It includes data on tobacco use of the respondent's partner, but make sure to note it in a comment section.
- If the questionnaire uses diary to collect data on consumption expenditure and tobacco is included as an item, this data is gathered.

Q4_36: Drug use

- It includes data on drug use of the respondent's partner, but make sure to note it in a comment section.

Q4_37: Consumption of alcoholic beverages

- It includes data on alcoholic beverages consumption of the respondent's partner, but make sure to note it in a comment section.
- If the questionnaire uses diary to collect data on consumption expenditure and alcoholic beverages are included in a list of items, this data is gathered.

Q4_41: HIV/AIDS

- HIV test = a question gathers information whether the respondent has taken HIV test.
- Know a result of the HIV test = the respondent knows a result of his/her HIV test.
- Actual result of the HIV test = the questionnaire collects actual results of the HIV test.

Section 5: Violence against Women

Q5_2: Experience on violence against women

- Includes data collected on men. E.g. 'Have you ever beaten your wife/partner?'

Q5_3a: Type of violence against women

- Rape = physically forced to have an intercourse, including by a husband/partner.

Q5_6: Other characteristics of perpetrator

- Choose 'Yes' when an additional information (an information other than a relationship) on the perpetrator is collected.
- E.g. 'Was he drunk at that time?', 'What was his ethnicity?'

Q5_8: Type of services accessed

- Includes help sought.
- Informal network of support = includes 'friends' and 'family members'.

Q5_9: Reasons for not reporting

- Includes both reasons why the respondent did not report the violence experienced and reasons why the respondents would not want to report it when she experiences.

Q5_12a: Universe

- When the question is asked to women, but data is collected also on their daughters, put '0' as the lowest age to count data for both mothers and daughters.

Q5_12c: Female genital mutilation

- Age at circumcision = Choose if it is explicitly asked or both Date of Birth and date of the circumcision are available since we can obtain age at circumcision by combining these information.

Section 6: Labor

Q6_3: Information on work

- Work/activities done in the previous year = If the reference period of current job is 'last 12 months/year', consider 'the previous year' as 'the past 12months to 24months'.
- Follow ISCO classification = Choose if the list of occupation covers ILO's International Standard Classification of Occupations.
- Follow ISIC classification = Choose if the list of industry covers UNSD's International Standard Industrial Classification of All Economic Activities.
- Working hours/shifts = any questions asked to gather information on hours of work, such as 9am-5pm, night shifts.
- Age at first work = Choose if both it is explicitly asked or Date of Birth and date of the first work started are available since we can obtain age at first work by combining these information.

Q6_7: Agricultural activities

- Includes fishery.

Q6_8b: Agricultural land

- Tenancy status = a question gathers information on types of access an individual or a household has to agricultural land. E.g. 'Own', 'Rent', 'Share cropping', 'Open/free'.
- Type of tenure = a question asked to gather information on how land is owned. It includes outright ownership, mortgage, joint ownership, and other financial arrangements.

Section 7: Time Use

Q7_1: Time use

- Stylized questions = A list of activities is provided and an information is collected on how much time was used to do each activity. E.g. 'How many hours do you spend on ... (childcare, cooking, etc.)?'

Section 8: Assets and Access to Credit

Q8_4: Type of durables

- We do not consider information of consumption expenditure here even if the items are included in a list of consumption expenditure, that is, even if the household purchased a bicycle in the past 12 months, it is not information on a durable item.

Q8_9a: Land type not specified

- Choose if land type is not specified (i.e. the land cannot be distinguished if it is residential or agricultural).
- E.g. 'Do you own any land?'

Section 9: Infrastructure

Q9_1: Access to water

- Time/distance to the main source = E.g. 'How far is the main source located?'
- Time spent to obtain the main source = E.g. 'How long does it take to go to the main source, get water, and come back?'

Q9_5: Electricity

- Solar lantern = Stand-alone lamps that have a small solar panel for charging, a battery to store the charge and a bulb for providing the light. It is a renewable source of energy.
- Rechargeable batteries = DC batteries are charged at a centralized location and taken to households for providing electricity. Batteries may be charged from grid supply, diesel generator or renewable sources (such as a solar panel).
- Solar home system = A large solar panel and related system for the household that can typically provide enough power to run a few bulbs and a television. Larger systems can power more appliances.

- Wind home system = A wind based household electricity system that involves a wind mill to generate power and a battery to store the same.
- Pico hydro home system = Very small hydropower plant that can power one or more households with small amount of electricity.
- Diesel gen-set = Diesel based generator for providing electricity to the household.
- Mini-grid connection = A stand-alone network of cables and related system that has typically one source of power generation and supplies power to a group of households. A minigrid is different from a large grid only in terms of size and complexity.
- Grid connection = A large power system with multiple generation plants, a transmission network and thousands/millions of connected households and other users (industries, commercial establishments, agricultural loads etc).
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Q9_7: Cooking fuel

- Location of the main source = it is not a location of kitchen/cooking. It may be limited to certain types of cooking fuel. 'Where can you obtain the main source?'

Q9_8: Stove

- Choose 'Yes' only when data listed in Q9_8a is collected.

Q9_13: Use of mass media

- Type of TV = Choose if an information on TV is collected such as 'cable', 'satellite', or 'local channels'. This does not include black and white TV or color TV.
- Location of internet = Choose when an information on a location where the respondents use an internet is gathered, such as 'at home', 'at an internet cafe, 'at school'.

Section 10: Migration and Remittances

Q10_1: Migration

- Includes a question asking number of times staying away from home for a reasonable amount of time (e.g. more than a month at a time).

Section 11: Income

Q11_1: Income

- Includes in-kind payment.

Section 12: Consumption and Expenditure

Q12_1: Consumption expenditure

- Excludes education and health expenditures.

Q12_2: Meals

- Meal habit = any questions asked to identify rules in the household related to eating meals, such as 'Men eat first', 'Men and women eat separately'.
- Number of meals taken away from home = Choose only when data on the number of full meals taken away from home is collected. Expenditure on meals taken away from home does not suffice.

Q12_3: Dietary diversity

- Questions aiming to identify detailed nutritional intake, usually with a list of items consumed.
- It can be identified from consumption expenditures if data is collected on food items.

International Standard Classification of Occupations (ISCO)

1 Managers

- 12 Administrative and Commercial Managers
- 13 Production and Specialized Services Managers
- 14 Hospitality, Retail and Other Services Managers

2 Professionals

- 21 Science and Engineering Professionals
- 22 Health Professionals
- 23 Teaching Professionals
- 24 Business and Administration Professionals
- 25 Information and Communications Technology Professionals

3 Technicians and Associate Professionals

- 31 Science and Engineering Associate Professionals
- 32 Health Associate Professionals
- 33 Business and Administration Associate Professionals
- 34 Legal, Social, Cultural and Related Associate Professionals
- 35 Information and Communications Technicians

4 Clerical Support Workers

- 41 General and Keyboard Clerks
- 42 Customer Services Clerks
- 43 Numerical and Material Recording Clerks
- 44 Other Clerical Support Workers

5 Services and Sales Workers

- 51 Personal Services Workers
- 52 Sales Workers
- 53 Personal Care Workers
- 54 Protective Services Workers

6 Skilled Agricultural, Forestry and Fishery Workers

- 61 Market-oriented Skilled Agricultural Workers
- 62 Market-oriented Skilled Forestry, Fishery and Hunting Workers
- 63 Subsistence Farmers, Fishers, Hunters and Gatherers

7 Craft and Related Trades Workers

- 71 Building and Related Trades Workers (excluding Electricians)
- 72 Metal, Machinery and Related Trades Workers
- 73 Handicraft and Printing Workers
- 74 Electrical and Electronic Trades Workers
- 75 Food Processing, Woodworking, Garment and Other Craft and Related Trades Workers

8 Plant and Machine Operators and Assemblers

- 81 Stationary Plant and Machine Operators
- 82 Assemblers

83 Drivers and Mobile Plant Operators

9 Elementary Occupations

91 Cleaners and Helpers

92 Agricultural, Forestry and Fishery Laborers

93 Laborers in Mining, Construction, Manufacturing and Transport

94 Food Preparation Assistants

95 Street and Related Sales and Services Workers

96 Refuse Workers and Other Elementary Worker

0 Armed Forces Occupations

01 Commissioned Armed Forces Officers

02 Non-commissioned Armed Forces Officers

03 Armed Forces Occupations, Other Ranks

International Standard Industrial Classification of All Economic Activities (ISIC)

- A) Agriculture, forestry and fishing
- B) Mining and quarrying
- C) Manufacturing
- D) Electricity, gas, steam and air conditioning supply
- E) Water supply; sewerage, waste management and remediation activities
- F) Construction
- G) Wholesale and retail trade; repair of motor vehicles and motorcycles
- H) Transportation and storage
- I) Accommodation and food service activities
- J) Information and communication
- K) Financial and insurance activities
- L) Real estate activities
- M) Professional, scientific and technical activities
- N) Administrative and support service activities
- O) Public administration and defense; compulsory social security
- P) Education
- Q) Human health and social work activities
- R) Arts, entertainment and recreation
- S) Other service activities
- T) Activities of households as employers; undifferentiated goods- and services-producing activities of households for own use
- U) 99 Activities of extraterritorial organizations and bodies